## Helpful Hints for Searching our Guild Library

- 1. Sign in to the Guild Website <u>http://www.wcquiltersguild.on.ca</u>
- 2. Click, Scroll down to Library News

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3. Click, Library Inventory



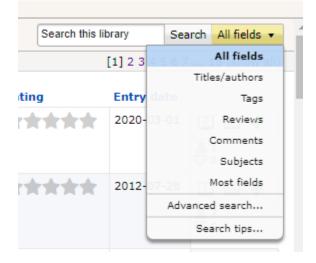
4. See Menu Bar, Far right side, <u>Search this library</u>, <u>Search</u>, <u>All fields</u>

Search this library	Search All fields 🔻	
[1] 2 3 4 5	5 6 7 18 (show all)	

5. Click <u>All fields</u>

Search this library	Search All fields 🔻
[1] 2 3 4 5	5 6 7 18 (show all)

6. See list: All Fields, Titles/Authors, Tags, Review, etc.



7. Click Tags

Tags 🔻	Search	Search this library		
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8. See, <u>Search this library</u>

Search this library	Search Tags 🕶
[1] 2 3 4 5	5 6 7 18 (show all)

9. Type in the Tag you want to search i.e. Blocks, Seasonal, Geometrics

Seasonal	Search	Tags 🔻
[1] 2 3 4 5 6	7 18 (	show all)
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- 10. See the list of books in that Tag. Scroll down the list.
- 11. Scroll down the list and look for a Tag with Seasonal Happy New Year!

12. All the answers to the quiz have that message. Seasonal Happy New Year!

- 13. Read the Quiz questions, scroll down/up to find the answers and look for the Tags that read> Seasonal Happy New Year!
- 14. Follow steps 8-14 using a different Tag i.e. Blocks; repeat for Geometrics.
- 15. Email the finished Quiz to the Librarians.

If you have any questions, don't hesitate to call us.

Happy Searching 🤗 Jean Simpson & Donna McKay