

ENTRY FORM INSTRUCTIONS

ACCESSING the Entry Form:

The Entry Form can be printed from the guild website (www.wcquiltersguild.on.ca), and filled out manually to be handed in at Gatherings **OR** it can be opened on your computer as a Word document (.docx).

- **Printing the form to fill in by hand:** Please note that the shaded areas in the Word document do not show when the page is printed. You will have blank areas to fill out. The form is also available as a PDF.
- **To complete the form (Word format only) on your computer:** just type in the shaded areas, which will expand as needed. To save it, name the document with your last name, entry category and number (i.e., Smith_LW_#1). Then, email it to margsandiford@hotmail.com as an attachment.

COMPLETING the Entry Form:

- Each WCQG member may enter a maximum of 4 items in the exhibit, plus your entry in the President's Challenge and a Group Quilt. Of the 4 items in the regular categories, up to 2 may be in a single category.

Quilt Categories (CODE), Sizes and Techniques

Small Wall Quilt (SW)	Maximum width of 40" and maximum perimeter of 180". Must be submitted with a prepared rod that includes 2 screw eyes, with a width ½" less than the width of the wall hanging
Mid-Size Wall Quilt (MW)	Perimeter greater than 180" to a maximum of 250"
Large Wall Quilt (LW)	Perimeter greater than 250"
Bed or Lap Quilt (BL)	Single, Queen, King, Lap 48" x 48" to 60" x 60"
Other Items (OI)	This may include clothing: coats, jackets, or vests. Also, table runners & toppers, purses, bags, pillow covers, cushions, baby play mats, patchwork stuffed animals, zippered pouches....
Special Categories	
Group Quilt (GQ)	Group = 3 or more participants; size as per categories above
President's Challenge (PC)	18" x 12" as per instructions in newsletters
Techniques Utilized (hand techniques)	
Hand Appliqued (HA)	Machine Appliqued (MA)
Hand Embroidery (HE)	Machine Embroidery (ME)
Hand Pieced (HP)	Machine Pieced (MP)
Hand Quilted (HQ)	Machine Quilted (MQ)
Additional Descriptors	
Modern Quilt (MQ)	Guild Workshop (GW)

THE FOLLOWING ITEMS WILL NOT BE ACCEPTED: Pre-printed whole cloth or printed panel entries with no additional piecing or appliqué, unfinished items, quilts without properly secured and/or sized hanging sleeves, and quilts that "replace" quilts officially entered. **You will also be required to provide a hanging rod for Small Quilts (as described above).**

SUBMITTED the Entry Form:

THE DEADLINE FOR SUBMITTING YOUR ENTRY FORMS IS JUNE 30, 2023

- For each submission, indicate in the Re/Subject line: your last name, entry category and number, (i.e., Smith_LW_#1). Attach your entry form and please use a separate email message for each entry.
- Completion and submission of an entry form constitutes permission to photograph for publicity, and by visitors to the exhibit.
- Completion and submission of an entry form is a commitment to delivering the entry item listed on October 12, and to having it displayed for the duration of the exhibit, October 13 & 14, 2023.

PHOTOGRAPHY FOR THE QUILT EXHIBIT: Everyone is responsible for taking their own pictures and sending them to Marg Sandiford at margsandiford@hotmail.com. This must be a straight-on picture, not artistically arranged. This will be used by Kathy to decide where your piece fits with all the other entries. Please ensure that the quilt is being photographed is the one you registered, and is photographed with the best lighting and quality possible. **Photographs need to be emailed to Marg no later than June 30, 2023.**

QUILT DISPLAY AT THE EXHIBIT: The Quilt Display Co-ordinator will select entries for the exhibit based on the space available for display; therefore, some quilts may be folded over quilts racks. The goal is to ideally have each member represented in the exhibit. You will be contacted should any of your quilts not be required due to space limitations.

- WCQG and RIM Park assume no liabilities, and cannot be responsible in the unlikely event of damage or loss of personal items used for the exhibit. The rooms used for the quilt exhibit will be locked when the exhibit is not in progress.

Revised April 23, 2023